



## REGISTRATION

1. Download ZOCCAM from the app store.
2. Register with name & email address, and mobile number.
3. Enter real estate license or notary commission, if applicable.
4. Verify device with PIN sent via text.
5. Create an 8 digit numeric passcode & confirm passcode.



support@zoccam.com

## CAPTURE EARNEST MONEY DEPOSIT

1. Sign in with mobile number and 8 digit numeric passcode you created.
2. Select *Capture*.
3. Select *Earnest Money*.
4. Type "chap" in the search field and select desired branch.
5. Enter contract information (attach contract from email, if needed).
6. Take picture of front and back of check on a dark, well lit surface.
7. Email notifications will be sent to all parties entered.